



DES福德 PARISH COUNCIL MEETING

To be held at 7.30pm on Wednesday 16th October at **Botcheston Village Hall**

All Members of the Parish Council are hereby summoned to attend this Council meeting to transact the business set out in the agenda below.

Signed 

10th October 2024

Clerk to the Council

AGENDA

PUBLIC PARTICIPATION SESSION

The period of 15 minutes will be allocated to allow members of the public to raise any comments or ask questions to the Council in line with the Council's Standing Orders.

Council to receive updates from Borough Councillors Joyce Crookes, Robin Webber-Jones and Mark Bools and County Councillor Peter Bedford.

1. **To RECEIVE apologies for absence and to consider whether to approve reasons given.**
2. **To RECEIVE declarations of pecuniary and non-pecuniary interests and requests for dispensations in respect of items on the agenda.**
3. **TO RECEIVE and CONSIDER applications for co-option to the office of parish councillor and co-opt a candidate to fill any existing vacancy.**
4. **To APPROVE the adoption of draft minutes from the Parish Council meeting held on Wednesday 18th September 2024.**
5. **To RECEIVE updates and CONSIDER recommendations from Working Groups:**
 - 5.1. **DIB WG:**
 - 5.1.1. **To consider expenditure requests received after Resources Committee meeting.**
 - 5.2. **Heritage & Family Heritage WG**
 - 5.3. **Procedures WG**
 - 5.4. **Allotments WG**
 - 5.5. **Cemetery WG**
 - 5.6. **Staffing WG**
6. **To RECEIVE and CONSIDER the recommendations of the Resources Committee meeting held on 9th October 2024, including consideration of the Council's Accounts, including consideration of the Council's Bank Accounts, the payment of invoices, other financial proposals, quotes for work and financial summary of budgetary analysis and current project portfolio.**
7. **To CONSIDER the Formal agreements proposed between Council and the affiliated Heritage and Desford in Bloom Charity Incorporated Organisations.**
 - 7.1. **Consider Grant funding for Desford in Bloom and Heritage Groups**
 - 7.2. **Consider retention of any unpaid invoices**
 - 7.3. **Consider Insurance cover**
 - 7.4. **Consider closing existing bank account**
8. **To RECEIVE the minutes of the Planning Committee held on 7th October 2024 and an update on any applications received since that meeting.**
9. **LCC Licences for installation of roadside furniture/planters**
 - 9.1. **To CONSIDER and sign a licence for the installation of 2 planters on Holmfield Road and sign it on behalf of Parish Council.**
10. **To Consider adopting a bench on Peckleton Bridleway**

11. To CONSIDER the Working Group, Committee and Sub Committee TOR's
 - 11.1. Cemetery WG
 - 11.2. Staffing Sub Committee
 - 11.3. Procedures WG
 - 11.4. Allotments WG
 - 11.5. Environment WG
 - 11.6. Resources Committee
 - 11.7. Planning Committee
 - 11.8. Neighbourhood Planning Sub-Committee

12. To CONSIDER the Following Policies
 - 12.1. Statement of Internal Control
 - 12.2. Councillors Vacancy Policy
 - 12.3. Health & Safety Policy
 - 12.4. Safeguarding Policy

13. To CONSIDER Staff working conditions
 - 13.1. Health & Safety
 - 13.2. Christmas Close Down

14. To RECEIVE the Clerks report.

15. In light of the confidential nature of item 18, to consider exclusion of the Press and the Public in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

16. To CONSIDER an issue of criminal damage to part of the hedge and trees on Forest Rise.

17. Information from Councillors (not for debate or decision).

Members of the public are always welcome to attend Council meetings.