

## **DESFORD PARISH COUNCIL MEETING**

To be held at 7.30pm on Wednesday 20<sup>th</sup> March 2024 at Desford Library

All Members of the Parish Council are hereby summoned to attend this Council meeting to

transact the business set out in the agenda below.

Signed

15th March 2024

Clerk to the Council

## **AGENDA**

- 1. To elect a Chairman and Chairman to sign acceptance of office form.
- 2. Apologies.
- 3. Declarations of Interest.
- 4. To receive and confirm as accurate the Minutes of the Parish Council meeting held on Wednesday 21<sup>st</sup> February 2024.
- 5. To receive and confirm as accurate the Minutes of the Extraordinary Parish Council meeting held on Thursday 29<sup>th</sup> February 2024.
- 6. County and Borough Councillors Reports.
- 7. Parishioners Participation As per Standing Orders up to 15 minutes for public participation.
- 8. Updates and recommendations from Working Groups:
  - 8.1. DIB WG: TBC To receive an update from the Working Group
  - 8.2. Staffing WG: 6<sup>th</sup> March TBC To receive an update from the Working Group
  - 8.3. Procedures WG: 4th March 24
    - 8.3.1. Document Retention Policy
    - 8.3.2. Data Protection Policy
    - 8.3.3. Data Breach Policy

Recommendation to approve new Policy and amendments to existing Policies

8.4. Allotments WG: 5th March 24

Recommendation to carry out repairs on Water Trough

- 9. To receive and consider the recommendations of the Resources Committee meeting held on 13<sup>th</sup> March 2024, including consideration of the Council's Accounts, including consideration of the Council's Bank Accounts, the payment of invoices, other financial proposals, quotes for work and financial summary of budgetary analysis and current project portfolio.
- 10. To receive the minutes of the Planning Committee held on 4<sup>th</sup> March 2024 an update on any applications received since that meeting.
- 11. To consider adopting the Civility and Respect Pledge
- 12. Membership of Committees and Working Groups
  12.1. Appointment of members to existing Committees & Working Groups

- 13. To receive an update from the Clerk
- 14. Information from Councillors (not for debate or decision)

Members of the public are always welcome to attend Council meetings.