



DES福德 PARISH COUNCIL MEETING

Held on Wednesday 20th September 2023 at 7:30pm at Desford Library

MINUTES

In Attendance:

Desford Parish Council – Cllr C Crane (Chair), Cllrs P Crane, Cllr McMillan, Cllr Cosgrove, Cllr Lockley, , Cllr Oakes, Cllr Rood also Pip Gould (Clerk to the Council) and Julie Frost (Admin Assistant)

Hinckley & Bosworth Borough Council: Cllr Joyce Crooks

Parishioners: None

1. Apologies To note apologies and valid reasons.

It was **Resolved** to accept apologies from Cllr B Treadwell, Cllr P Treadwell, Cllr G Eldridge

Apologies were also received from:

County Councillor Peter Bedford & Borough Councillor Mark Shepherd-Bools & Robin Webber-Jones

2. Declarations of Interest

Cllr Cosgrove declared an interest in the Co-op planning application, an invoice for inflatables for the Scarecrow weekend and as a sponsor of the football club. Cllr Rood declared an interest in Co-op planning application. Cllr C Crane declared an interest in a reimbursement of expenses for key cutting for Pickards Park. Cllr Lockley declared an interest in a reimbursement of expenses for brushes for graffiti removal.

3. Co-option for Casual Vacancies

It was **Resolved:** to co-opt Johanna Vavasour

4. To receive and confirm as accurate the Minutes of the Parish Council meeting held on Wednesday 16th August 2023

It was **Resolved:** to accept and sign the minutes as a true record.

5. County and Borough Council Reports.

Borough Councillor Joyce Crooks presented a written report, the key points were:

Updates on the Hunts Lane development and Davidsons appeal, both of which have been rejected by the Borough. The Co-op planning application has resulted in more than 5 objections and so will be debated by the Borough planning committee.

The Ivanhoe line, if it were to be reinstated would not be connected to Leicester and Borough will be lobbying and campaigning against this

Confirmed that there will be a Boundary Commission review across the Borough in October, it is evident that there will be changes to the boundaries of each ward.

Details of a new Parish and Community fund and an Environmental grant was announced

6. Parishioners Participation
None

7. Update and recommendations from Working Groups:

a) DiB WG – 11th September 2023

It was requested that the Clerk send out a notice to all allotment holders to inform them that DiB will be emptying the hanging baskets and there may be increased carpark traffic whilst this is taking place

b) Procurement WG – No Meeting

c) Procedures WG – 4th September 2023

It was requested that the Clerks Office gain quotes for ID Lanyards for all staff and volunteers

d) Allotments WG – 5th September 2023

It was requested that the Clerk contact the handyman regarding the repairs to the raised beds

e) Cemetery WG – No meeting

f) Heritage WG – No meeting

g) Staffing WG – No meeting

h) DNP WG – 29th August 2023

- 8. To receive and consider the recommendations of the Resources Committee meeting held on 13th September 2023, including consideration of the Councils Accounts, the payment of invoices, other financial proposals, quotes for work and financial summary of budgetary analysis and current project portfolio.**

a. To receive bank statements for August 2023.

Council received, considered, and approved the bank statements.

b. To receive and approve the Cashbook statement up to the end of August 2023 and recommend payment of invoices.

Council noted the cashbook statement up to the end of August 2023 and **resolved** to approve the payment of invoices except for one invoice for Aprica where the Clerk was requested to gain further clarification on charges.

c. The financial summary of budgetary analysis to August 2023

Council received, considered, and noted the income and expenditure for the month and compared month and year to date figures against the budget and approved this item.

| Desford Parish Council - 13 September 2023 | | Cashbook | |
|----------------------------------------------------------------------------|------------------------------------------------------|-------------------|--------------------------|
| Accounts and Invoices for Recommendation to Council | | | |
| Opening Balances 01st August 2023 | Projects & Grants Reserve Account ... 25 | | £7,931.72 |
| | Current Account ... 087 | | £51,557.19 |
| | Debit Card Account ... 515 | | £54.96 |
| | Precept Reserve Account ... 072 | | £77,520.39 |
| | | TOTAL DPC= | £137,064.26 |
| | Desford in Bloom Account ... 064 | | £46,964.76 |
| | DiB Petty Cash | | £17.23 |
| | | TOTAL = | £184,046.25 |
| Transactions in Current Account ..087 in August | | | Budget Line |
| Payment to BT (Direct Debit) | | -£64.76 | 9 |
| Payment to Waterplus - Allotments Water (Direct Debit) | | Nil | 19A |
| NEST Pension Payments Covering July 2023 | | -£82.63 | 31 |
| Payment to Npower for Street Lighting(Direct Debit) | | -£135.15 | 21 |
| Payment to Go Cardless Wem Tech (see invoice below) (New Direct Debit) | | -£51.48 | 5 |
| Payments in the form of 12 BACS Payments (refer to Bank Statement) | | -£6,710.81 | |
| HMRC PAYE/NIC Payment covering July | | -£560.43 | 29 |
| HSBC Bank Account Fees | | -£8.00 | 6 |
| Cemetery Income - G Seller 280223 | | £245.00 | 60 |
| H.M. Revenue & Customs - VAT Refund (01 Apr to 30 Jun 2023) | | £7,681.22 | 62 |
| Cemetery Income Cheque Receipt 14/08/23 CO-OP | | £190.00 | 60 |
| Groundwork UK R/C - Your Locale | | £2,500.00 | 61 |
| Transfers to Debit Card Account ...515 | | -£200.00 | |
| | | | |
| | | Total = | £2,802.96 |
| Transactions of ..515 (Debit Card Account) August | Transaction exc vat | VAT | Transaction total |
| Zoom Monthly Subscription | -£12.99 | -£2.60 | -£15.59 |
| Terrain - H&S advisors | -£8.33 | -£1.66 | -£9.99 |
| HSBC Bank Account Fees | -£8.00 | £0.00 | -£8.00 |
| HBBC Non Domestic Rates -Kirkby Road (1st September) | -£92.00 | £0.00 | -£92.00 |
| ESET.com UK - Inv 15685675 Internet Security Software Subscription | -£37.49 | -£7.50 | -£44.99 |
| SumUp electronic receipt charges | -£79.00 | -£15.80 | -£94.80 |
| Transfer from DiB Account ...064 | | | £94.80 |
| Transfers from Current Account ...087 | | | £200.00 |
| | | | |
| | Total | -£237.81 | -£27.56 |
| | | | £29.43 |
| Transactions for Projects & Grants Reserve Account ..253 August | | | |
| Nil | | | |
| | Account Balance = | | £7,931.72 |
| Transactions for Precept Reserve Account ..072 August | | | |
| Gross Interest Received | | | £119.17 |
| | | | 58 |
| | Account Balance = | | £77,639.56 |
| Transactions DiB Account ...064 August | Transaction exc vat | VAT | Transaction total |
| DiB Donations & Grants | | | £10.00 |
| Heritage Donations & Income | | | |
| Undefined Donations & Grants | | | £6,527.37 |
| Ceilidh Receipts | | | £190.00 |
| HSBC Bank Account Fees | -£18.89 | £0.00 | -£18.89 |
| Transfer to Current Account ...515 | | | -£94.80 |
| Martin Wildig Inv 3A3093023 | | | -£350.00 |
| Colin & Pat Crane - TENS License Fee | -£21.00 | £0.00 | -£21.00 |
| N Lockley Expenses | | | -£102.71 |
| N Lockley Expenses | | | -£611.38 |
| | | | |
| | Account Balance = | | £52,493.35 |
| Council Funds at 31st August 2023 | Projects & Grants Reserve Account ... 253 | | £7,931.72 |
| | Current Account ... 087 | | £54,360.15 |
| | Debit Card Account ... 515 | | £84.39 |
| | Precept Reserve Account ... 072 | | £77,639.26 |
| | | TOTAL DPC= | £140,015.52 |
| Funds at 31st August 2023 | | | |
| Desford in Bloom £35,606.96 | Desford in Bloom inc Heritage ... 064 | | £52,493.35 |
| Heritage Trail £16,886.39 | Petty Cash DiB | | £53.48 |
| | | TOTAL = | £192,562.35 |

- Request for funding towards community festive lighting.
It was **Resolved** to decline this request.
- SiD request for support to gain a Public Sector Decarbonisation Scheme Grant.
Cllrs asked the Clerk to gain additional information from SiD and present this at next months Resources meeting.
- Cancel the Zoom subscription.
Cllrs asked this to be deferred to next months Resources whilst additional research takes place for the best alternative solution.

9. To receive the minutes of the Planning Committee held on 4th September 2023 plus an update on any applications received since that meeting. Town and Country Planning Act 1990, sch 1, paragraph 8

The Davidson's appeal took place from 12th - 15th September and we await the Inspector's Report. Councillors encouraged the public to respond to the Hunts Lane planning application by visiting the HBBC portal.

Councillors are still awaiting a response from Owl Homes regarding the access and corrections to the access junction. Councillor Pat Crane will contact them again for an update.

Planning Applications 16th August – 20th September 23

1. Ref: 23/00785/FUL Park House Farm, Leicester Lane, Desford

Details: Construction of manure and slurry stores with associated landscaping and other works

Decision: no objections

2. Ref: 23/00804/OUT 4 Polebrook Mews, Spinney Drive, Botcheston

Details: Outline planning permission for the construction of a single dwelling (All matters reserved – access only). Resubmission 22/00619/OUT.

Decision: no objections

3. Ref: 23/00711/FUL The Blue Bell Inn, 39 High Street, Desford

Details: Change of use from cafe (Class E(b)) and residential (Class C3) to convenience food store (Class E(a)). Construction of two storey side extension, two-storey and single storey rear extensions (following the demolition of existing single-storey element to rear of 37 High Street/2A Main Street and store to rear of public house) with associated car parking, landscaping and other works.

Decision: after much discussion it was resolved to recommend that the Parish Council object on the grounds of road safety which would be aggravated by the increase in vehicles entering and exiting the car park at a point where visibility is limited when approaching the site from the roundabout. Students walking to & from the Academy would be put at risk if they try to cross the B582 at the entrance, rather than walking to the crossing at the roundabout. We also challenge whether 38 spaces would be sufficient for both pub, shop customers and staff. If permission were to be granted, we suggest that a stucco finish would be more in keeping than red brick in the Conservation Area. The proposed Main Street frontage is also inappropriate for the Conservation Area.

All residents were encouraged to submit their own comments to HBBC and to write to the Borough and County Councillors

4. Ref: 23/00821/TPO 9 Manor Gardens, Desford

Details: T1 sycamore – remove secondary lead overhanging neighbour’s property. Reduce spread towards both houses by 1.5m. Raise canopy to 6m. T2 sycamore – reduce spread to south by 3m. T3 sycamore – raise canopy to 6m. Reduce spread towards house by 3m from tips.

Decision: no objections

5. Ref: 23/00821/TPO (Re-consultation) 9 Manor Gardens, Desford

Details: T1 - Sycamore - Remove Secondary lead overhanging neighbours’ property. Reduce spread towards both houses by 1.5m. Raise canopy to 6m. T3 - Sycamore - Raise canopy to 6m. Reduce spread towards house by 3m from tips.

Decision: no objections

6. Ref: 23/00843/FUL The Oaks, Main Street, Botcheston

Details: Conversion and alteration to existing garage and store into a separate dwelling and associated parking.

Decision: an observation that there is strong evidence that this is already used as a residential dwelling.

7. Ref: 23/00825/HOU 9 Station Road, Desford

Details: Two storey side extension to dwelling

Decision: no objections

10. Review Policies and Terms of Reference

10.1 H & S Policy

10.2 Safeguarding Policy

It was **Resolved** to accept the H & S and Safeguarding Policies

10.3 Allotment, Cemetery, Desford in Bloom, Heritage, Neighbourhood Plan, Procurement, Working Groups Terms of Reference

It was **Resolved** to accept the Allotment, Cemetery, Desford in Bloom, Heritage, Neighbourhood Plan, Procurement, Working Groups Terms of Reference

11. To receive an update from the Clerk

The main points were:

- **Forest Rise – Info Only**

Following a further residents complaint received on the 24th August stating that DPC Grounds maintenance contractors had cut the residents verge for a second time, the Clerk and Parish Grounds maintenance contractors conducted extensive investigations. And as a result, it was identified that it was **Leicestershire County Council** contractors who had inadvertently cut the residents verge in error on **both** occasions. The resident was contacted by the Clerk on 24th August to update them of the situation, and LCC has confirmed that they are currently in touch with the resident.

- **Pickards Park – Info Only**

The Tree survey was due to take place on Tuesday 19th September but due to adverse weather conditions this has now been rearranged to take place on Thursday 21st September.

- The Clerk informed Council that the AGAR had been signed off by the external auditors today

12. Information from Councillors (not for debate or decision)

Cllr McMillan enquired whether the Parish was currently signed up to the Civility & Respect pledge
Cllr P Crane spoke on behalf of a resident about a blocked Public Rights of Way path
Cllr N Lockley commented that the library lights outside the front door are not working and require replacing asap
Cllr C Crane commented how proud he was of the working groups and volunteers who have all contributed towards making Desford a better place to live. He said that due to current issues that are out of his control he has decided to stand down as Chair at the next Full Council meeting in October but that he would remain on the Parish Council as a Councillor.

The Meeting closed at 21.03

Chair

Date