**Meeting of Desford Parish Council Allotments Working Group 01.09.20. by zoom**

**Present:** Pat Crane, Ian Cunnington, Lynda Grimshaw, Julie Peel

**Apologies:** Nic Lockley, Colin Oakes

**Matters Arising from minutes of 04.08.20:**

* **Registering the site:** the deeds have been sent to the solicitors and the land will be registered with the Land Registry
* **Bank near entrance:** we will ask for volunteers to weed the area and plant wildflower seeds next Spring

**Easy Access Plot:** the Questionnaire has been circulated to all plot holders and 5 paper copies delivered. A few replies have been received. A reminder will be sent nearer to the return date of 25th September **Action: PC**

**DAGA:**

* **Solar panels project:** The revised layout of the container and pod had been approved by full Council, but the project is on hold until a grant can be applied for
* A letter had been received from DP following the DAGA meeting. The DAGA committee had not been notified that it would be sent. The following points were discussed:
* The plots identified in the letter had all been either watched and/or written to this year, but today was the last inspection for 2020
* It was agreed to recommend to full Council that we do an extra inspection in November. All plot holders will be notified **Action: PC**
* Any tenant of a plot/plots which does/do not meet the standard set in the recently circulated Allotment Rules will have their plot(s) reduced, in order to give some people on the waiting list an opportunity to have a half plot
* Tenants will be notified in their renewal letter **Action: PC**
* **Track:** in the opinion of the AWG, the track is adequate for vehicles observing the 5mph speed limit. When progress is made with the Easy Access Plot project, the Parish Council could consider patching where deemed necessary. In the meantime, a risk assessment will be carried out to ascertain whether there is a H&S issue **Action: MP**
* When the documents are returned from the solicitor, the Clerk will be asked to inform DP **Action: MB**

**Action Plan:**  the Action Plan was reviewed with no changes to be made

**Inspections and waiting list:**

* there are 9 on the waiting list
* a letter to be sent to the tenant of plot 1B asking them to let us know the date when contamination was recorded on the plot and a copy of the paperwork showing this **Action: PC**
* if no paperwork is forthcoming or found in the cemetery hut, a soil test may be required
* PC will talk to the widow of TD when a suitable interval has elapsed **Action: PC**
* several other plots were identified to watch
* an inspection will be carried out in November *see above*

**Members Exchange:**

* IC asked if we could consider extending the dropped kerb to align with the wider entrance to the site

**Date of next meeting:** Tuesday 6th October 7.30pm *to discuss Questionnaire results*

**Date of next inspections:** Tuesday 3rd November 9.30am tbc